Fossil Ridge Band Boosters

Board Meeting Agenda

*Wednesday, November 13, 2019, 5:30 PM*

*Dr. Chaplain’s Conference Room*

**BOA Lessons Learned will not be discussed at this meeting.**

**Please document the lessons learned from BOA in the following manner:**

* **What worked and what the impact was**
* **What did not work and what the impact was**
* **Think about the following**
  + **Roles and responsibilities**
  + **Scheduling**
  + **Timing of decisions**
  + **Notifications and communication**
  + **Money or resources (including people)**
  + **Logistics (buses, storage, setup areas, etc.)**

**“Impact” is how a planning or execution process was affected**

**Please submit your documents to Brent, who will consolidate them for a separate Board working meeting on just the lessons learned. Please submit the documents to me by MONDAY, NOVEMBER 18.**

1. **Parent outreach (15 – 20 minutes) Prior to meeting start: We want to hear from parents! (Start at 5:30 PM)**
2. Meeting start 5:45 PM
3. Approve previous minutes (Kris)
4. Boosters in the Community (Brent)
5. Treasurer report (Kim or Hope)
6. Fundraising Update (Sherri V and Sara P)
   1. Santa Breakfast
      1. Action Item: The cost of the pancake man needs to be nailed down. (Sara/Hope)
   2. Flower bouquets
   3. Walmart Donation
   4. Scheels/Colorado Gives day
   5. W-9 discussion
   6. Update on task force to address color guard fees (Janet)
   7. Quarter Auction (Janet)
   8. Action Item: Janet will create a slide on how to sign up for the upcoming band parent
   9. Action item: Janet will check at the next communications meeting to be sure the screen with sponsors and donors displayed is correct and that the information on the website is accurate.meeting.
7. Spirit wear update (Hope)
8. Plan for end of marching season dinner
9. Communication Update
10. Uniforms Update
11. Pit Update (Ned or Al)
12. Props Update
    1. Prop disposal
13. WinterGuard Competition
14. New Business not captured in the Agenda
15. Summary of new action items
16. Confirm date, time and location of next board meeting (5 minutes)
17. Adjourn (7:00 PM)